G. R. S. 59] GPB—15,000—20 12 13

GENERAL AND REVENUE SECRETARIAT.

191 .

(Prisons) P 18

File No. ~~2-13~~ 24 of 02-03

Serial Nos. ~~1~~ – 4

Papers Filed.

B

*Month*_____

SUBJECT.

Revised Proportion Statement of the Establishment of Shimoga jail

PREVIOUS REFERENCES.	LATER REFERENCES.
Prisons 2-11 + 23 2-12 of 02-03	Prisons 2 57 2-14-15 of 02-03
51 of 1901-02	26 28 of 03-04
	" 19-19 (13-7)

Indexed: M Satyabhamamma

Compared

File No 216 of 02-03

OFFICE OF THE DEWAN OF MYSORE,
(REVENUE AND GENERAL DEPARTMENTS).

(Full Office Note.)

Subject. Office Establishment.

Letter No. 181 J dated 23rd February 1903 from the I.G. of Prisons in Mysore, submitting proposals for the increase of his —

Note.

As directed in para 2 of Govt Proceedings No. J. 1197-1207 dated 12th February 1903, the Inspector General of Prisons in Mysore, submits for sanction a proposition statement for the increase of his office Establishment. An additional clerk on Rs 30 and a peon on Rs 8 are asked for. The manager's pay is recommended to be raised from Rs 50 to Rs 100 by biannual increments of Rs 10. The I.G. states that the Asstt jailor at Shimoga who will be thrown out, will be taken on in his office on the same pay viz Rs 30

The increase amounts to Rs 30 + 8 + 10 or

‡ 1. No. and date of latest letter or paper.
2. Catch words to show nature of subject.
3. Subject to be in red and body of note in black ink.

* 1. Statement of case in narrative form in regular sequence of subject matter or date.
2. Opinions to be stated only as supported by precedents, or general rules which should always be quoted.
3. Serial numbers in file, &c., to be always stated.
4. Dates of important documents referred should be given.
5. Write on both sides, leaving the same side as margin.

First increment to be given on 1st July 1903.

(2)

Rs 48 per mensem, which the D. G. proposes to meet from the savings effected by the abolition of the Jail at Shimoga.

Subd for orders.

2-3-03

SM
2/3/03.

No reasons are urged to justify the increase by a clerk & a Peon. If the Shimoga Jail is ~~es~~ abolished, it does not follow that the savings should be appropriated by increasing the Superintendent's ~~Es~~tt.

HM
2/3/1903

The Secretary through the 2nd Councillor.

1167
5-3-03
Comp. Chickballapur

The DG has chosen a new time on the budget. His office work is heavy and he is in need of an additional hand on Rs 30. No new man is to be employed. So this is not the DG's recommendation may be sanctioned with the observation that Govt are unable to agree to an additional Peon or Establishment as increase in the pay of his Head Clerk.

7/3/03

HM
6/3.

Subd to Dewan

10/3/03

8928
dd 10.3.03 0513

How did the work increase? As it is incorrect the wrong figures were sent - which brought down remarks from the high authority. Increase of establishments must be prevented from every point of view - Our expenditure is increasing on every side - let me have an idea of the work which has increased.

11. III. 03

Dewan
13/3/3

Draft submitted to Secy.

SN
16-3-03

10/3/03

Issue after submission to 2nd Councillors here.

9186
20-3-03
Compliance

09/3/3

[redacted]

21/3/03

As called for, the Inspector General
submitted

(4)
Submits a statement showing the increase of work in his office. The no. of "To" and "From" letters for the past 4 years are given below :—

	1898-99	1899-00	1901	1902
"To" letters . . .	970	795	1294	1267
"From" do . . .	1117	932	1234	1290

The following is the additional work that his office has to do :—

(1) Check on the manufacture and garden accounts of all the jails, which were formerly being sent by the respective Superintendents to the Comptroller direct.

(2) Checking & Compilation of the monthly statement of Expenditure in the Lockups in the State.

(3) Preparation of the periodical statements of escapes and recapture of Convicts in the Jails and Lockups for subm. to Govt.

(4) Preparation of list of books and furniture of all the jails & Lockups for subm. to Govt.

(5) Special occasion at which (3) releases and remissions of sentences are ordered by the Government.

The Inspector General adds that the existing three hands hardly find time to carefully check & scrutinize the statistical returns that are received from the several jails and Lockups and hence some mistakes occur in the statements appended to the annual report on jails and that an additional hand would greatly mend matters by giving the manager of his office more time for scrutiny & supervision.

As regards the addition of a peon, he states that there are only 2 peons and that if one be sent with local letters for delivery + the other for tappal or urgent message, there will be left no body in the office, and more so Besides if one of them is ill or absents himself for any causes beyond his control

Subd for orders. Submitted 14/4/03 14.4.03

The Dewan through the 2nd Councillor 21/5/03 SN 13/4/03 18/4/3

(b)

The figures and information contained therein have already obtained by me, and all that is required - I may add that this office is to be drafted to the D.G.P. office from the Khanja post recently ordered to be abolished - Much additional work has been thrown on the D.G.P. office & much some relief in quick matters of the kind desired ought by the Dewan must secure.

The D.G.P may be informed that they are not prepared to give an additional Peon or to sanction an increase to his Manager.

Greenwaiyar

20/4/03

Submitted to the Dewan

21/4/03

0147

22.4.03

987

22.4.03.

27.IV.03

Draft

Sd/- 30.4.03

(12)

(1)

From

SECTION 1 & 2 24
F'S No. 2 of 2-03

Lt. Col. Percy H. Benson M.B, I.M.S,
Inspector General of prisons
in Mysore, Bangalore.

To

H. V. Nanjundayya Esq. M.A, M.L,
Secretary to the Government of Mysore
General and Revenue Departments, Bangalore.

No 181-J.

Dated 23rd February 1903

Sir, 24

X- 81 2 of Prisons 21 2 of 2-03.

With reference to para 2 of Government Proceedings No. J 1197-1207 dated 12th February 1903, I have the honor to submit for the sanction of Government, a revised proposition statement of the establishment of my office.

2. It will be seen from the statement that I have added to the existing establishment, a clerk on Rs.30/- and a peon on Rs.8/- and I recommend the addition as I consider it absolutely necessary- The Assistant jailor who will be thrown out at the Shemoga Jail will thereby be provided for, without any subtraction from his pay. The other charge which I have proposed is an increase in the pay of the Manager, which will rise from the minimum of Rs.80/- to a maximum of Rs.100/- by biannual increment of Rs. 10/- . Even this will hardly bring this office to the level of others such as those of the Superintending Engineer's the Railway Secretary's &c .

3. Should Government be pleased to accord sanction to my proposals

Prisons file no. 216 of 02-03

J. 2059

OFFICE OF THE
9415
1903 FEB. 1903
DEWAN OF MYSORE

From The Inspector General of Prisons in Mysore.

To The Secretary to the Government of Mysore. General and Revenue Departments

Dated 23rd February 1903, Bangalore.

Despatched 24th

Received

General No. 181

No. J.

Enclosure No. One.

With reference to para 2 of Government Proceedings No 1197-1207 dated 12th Febry 03 Submits for Sanction of Government a revised Proposition - Statement of the Establishment of the Office.—

Read 25/2/03 (Holiday)
To J Arrived 26/2/03
Registered & Dispd. this day
to Head Clerk
26/2/03
Reference Clerk

28/2

proposals, the pay of the Manager for the ensuing year 1903-1904 will be Rs. 90/-. My reasons for recommending him is, because he has put in 30 years of approved service of which 26 were in the Jail Department and he is likely to retire shortly. He has done his work to my entire satisfaction and is clearly deserving of the increase and I trust I may be allowed to make the necessary provision for the increase in the Budget for 1903-1904.

The revised proposal now submitted will thus reduce the savings effected by the abolition of Shemoge Jail by Rs.48/- monthly. The increases and additions will not entail on the Government therefore any extra cost, as the charges will be met out of the Shemoga Jail savings.

I have the honor to be,

Sir,

Your most obedient servant

Lt.Col.I.M.S.

Inspector general of Prisons in Mysore

Revised Proposition Submitted by the Ex. Of Prisons in Mysore prepared and submitted in para 2 of their Proceedings No: F 1197-1

Nature of Charge					
Present scale				Proposed	
No:	Designation	Pay		No:	Designation
1	Manager	80	. .	1	Manager
2	Head clerk	40	. .	2	Head clerk
3	Clerk	25	. .	3	Accountant Clerk
4	Duffedar	10	. .	4	Clerk and Duffedar
5	Peon	7	. .	5	Duffedar
6	Do	6	. .	6	Peon
				7	Do
				8	Do
	Total Rs:	168			Total
					Net increase
				Rs:	576/- per a

Office of the Inspector General of Prisons in Mysore

Bangalore
24th February 1903

Establishment of the Office of the Inspector Gen.
ited to Government for sanction as regards
of Rs 12 th February 1903.

ed scale		Proposition Permanent Increase	Grounds of Proposition	Remarks
tion	Pay			
	.*. 90	10	Vide this Office Letter No 181 dated the 23rd February 1903.	.*. To rise from Rs: 80/- to Rs by biannual increment 10/-. The present manager recommended the first increment from the commencement of the official year 1903-04 as he has already put in an aforesaid term of 30 years.
	40			
ordinary	30	30		
block	25			
	10			
	8	8		
	7			
	6			
Rs:	216	48		
Rs: 48/- per month or annum				⊗ The Asstt: Jailor Mr will be thrown out as Shemoga Jail will be fu- -rished with this appointme

Lt: Col: I. M. S.
Inspector General of Prisons

File no. 214/02-03

Sr 2

(7)

SECTION PST

FILE No. 230/02-03

SERIAL No.

The I.G. of Prisons in Mysore

No. J/1508

Date: 24.3.03.

His letter No. 181/J dated 23rd February 1903, submitting proposals for the increase of his office Establishment.

With reference to the above, has the honour to request that a clear statement may be submitted showing the specific amount of increase of office work in his office, and the necessity for the increase of Staff.

26/3/03

Adverting to the above he has the honour to request to be furnished with a detailed statement showing the nature whether the work in his office has increased and if so to

19/3/03

nature of the work which has
increased.

By order.

16/8/03

Secretary.

SW
16-8-03
Received
23/8/03

Read.
23/8/03

(6)

From

Lt.-Colonel Percy.H.Benson M.B., I.M.S.,
Inspector General of Prisons in Mysore,
Bangalore.

SECTION P & J
FILE NO 124
SERIAL N 212 1-03

To

H.V.Nanjundayya Esqr: M.A. M.L.
Secretary to the Government of Mysore,
General and Revenue Departments, Bangalore.

No. 323 Encl: 1.
J

Dated 3rd April 1903.

Sir,

Adverting to your No.1508 dated 24th March 1903, I have the honor to submit herewith a Statement showing as far as possible the increase of work in my Office necessitating increase of Establishment, where correspondence of a miscellaneous nature has to be carried on with the eight District Magistrates the three (hereafter two) Superintendents of Jails the Comptroller, the Chief Engineer, the Superintendent Government Press, the Inspector General of Police and the Government &c., it is not easy to state specifically the increase or decrease, and therefore the Statement should not be understood to be self-contained and complete. However the Statement will sufficiently explain how work has been steadily increasing for the past 2 years.

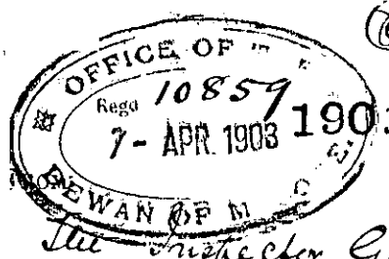
2. Formerly this Office had no check on the Manufacture and Garden accounts of all the Jails, which used to go from the Superintendents direct to the Comptroller. As this system was found inconvenient these accounts now pass to the Comptroller through my Office where they are carefully checked and countersigned by me.

3. Also it was not the practice for the District Magistrates to supply this Office with a monthly statement of expenditure in their Lock-ups. These statements are now received in my Office monthly where they are regularly registered, checked and compiled, and at the time of the preparation of the Budget furnish a ready and sure means of calculation.

Again

(7)

File no: 2464 02-03
No 3



(6) J 22 96

(8)

The Inspector General of Prisons in Mysore.

To The Secretary to the Government of Mysore, General & Revenue Departments

Dated 3rd April 1903.

Despatched 4/4

Received

General No. 323

No. J

Enclosure No. 1.

Submits a Statement showing the increase of work in this office...

Inst 6 nos

Refer 5/4

MGCPB—3-3 01—50 reams.

4. Again the periodical statements of escapes and recaptures in the Jails and Lock-ups were being dealt with finally in this Office, but now they are being submitted to Government in accord -ance with order conveyed in their Proceedings No.15882-91/J.158 dated 27th May 1901.

5. So much for the mere increase of work now the statistical and other returns, if they should be of any use, must be correct -ly and carefully done, and sent in time. Generally these returns come prepared to me neither correctly nor punctually, and my office has to carry on a lot of unnecessary correspondence before a satisfactory statement is prepared and submitted to Government. Constituted as at present the three hands of my Office (including the Manager) hardly find sufficient time to look to these returns and daily routine sufficiently. Further the revised Annual forms of Jail statements have not assumed a workable shape and every year much difficulty is felt in checking and scrutinizing these statements. Nevertheless the present Establishment tries to cope with this important work as best it can under the circumstances, and if mistakes creep in it is because the ordinary routine divides the attention of the Manager and his Assistants. There are also special occasions at which releases and remissions of sentences are ordered by Government when the incomplete lists sent by Superintendents and the insufficiency of hands creates a lot of difficulty and delay, witness the Coronation releases and remissions of which the Superintendent Bangalore Central Jail has been still submitting supplemental lists.

6. An additional hand would greatly mend matters by giving the Manager more time for scrutiny and supervision, and it was with this view that I in my letter No.181/J dated 23rd February 1903, urged the increase of Establishment, a small addition to the pay of the Manager as an encouragement for the hard and onerous work he is doing, taking advantage of the fact that a hand happens to be thrown out at the Shimoga Jail, and that by the abolition of the Jail itself, which involves no additional expenditure. I am alive to the fact that this addition works

against

(9)

against the actual savings effected by the abolition of the Jail at Shimoga, and had I considered the change otherwise than an absolute necessity, I should not have made the recommendation at all.

7. Government have, of late, made certain observations on the discrepancies in the Annual Returns for 1900-1901 and I have already mentioned the insufficiency of hands as one of the reasons, in my letter No.117/J dated 9th February 1903.

8. It may look strange that when one of the Jails abolished and work consequently diminished, I should be found recommending an increase of establishment instead of its reduction. But I am sure the Government will understand the situation from the foregoing paragraphs and the necessity that exists for the course I have adopted. I might also add that, in point of work, the Shimoga Jail with its small number of prisoners and a small guarding Establishment was a little more than a District Lock-up and by its abolition my Office does not receive any appreciable relief as it will be converted into a District Lock-up.

9. As regards the addition of a Peon, I beg to point out that at present there are only two Peons. If one of them be sent away with local letters for delivery a d the other to tappal or on any urgent messages, then there will be left no body in the Office, more so if any one of these takes leave, or becomes absent by illness or other cause beyond his control, and therefore an additional Peon is very necessary.

10. In conclusion, I hope the Government will consider well, the facts set-forth above, and view my recommendation both as regards the addition of Establishment, and the promotion, favorably.

I have the honor to be,

Sir,

Your most obedient servant,

Lt.-Colonel I.M.S.,

Inspector General of Prisons.

T.C.G.

Statement Showing the increase of work in the Office of the Inspector General of Prisons in Mysore.

(10)

Serial No.	Description of Work	Year 1898-99	Year 1899-00	Average	Description of work	Year 1901	Year 1902	Average	Remarks:-
1	Number of "From" letters received & registered	1117	932	1025	Number of "From" letters received & registered	1234	1290	1262	
2	Number of "To" letters registered	970	795	883	Number of "To" letters registered	1291	1267	1279	
3	maintenance of Contingent Register for Jails	1	1	1	Contingent Register for Jails	1	1	1	
4	Checking of Detailed Contingent bills of Jails & their forwardal to Comptroller				— Do — Do for Lock-ups Checking of D.C bills of Jails & their forwardal to Comptroller	1	1	1	newly maintained
5	Checking of Monthly Returns of Jails								
6	— Do — Do — Do of Lock-ups				Checking of manufacture accounts of Jails & their forwardal to Comptroller				newly added-
7	— Do — Do of Annual Returns & Reports of Jails				Checking of monthly returns of Jails				
8	— Do — Do — Do Lock-ups				— Do — Do - Lock-ups				
9	Preparation of Consolidated Returns & Report & their Submission to Government				Preparation of Consolidated Returns & Reports & their Submission to Government				
10	Preparation of Indents for Stationery articles				Preparation of Indents for Stationery articles				
11	— Do — Do for forms				Preparation of Indents for forms & their forwardal to Superintendent Stationery Depot				
12	Checking of Establishment Schedules of Jails				Checking of Establishment Schedules of Jails				
13	— Do — Do of Lock-ups & their forwardal to Comptroller				Do - Do of Lock-ups				
14	Checking of the list of European & Eurasian Employees of Jails & their Submission to Govt-								
15	Issuing Circulars to								

Enclosure 3 of letter No. 2203

	Several District Magts & Superintendents of Jails for the following -		& their forwardal to Comptroller	
	1. Annual Returns & Report		Checking of the list of European & Eurasian Employes of Jails & their Submission to Govt	
	2. Establishment Schedules		Checking of Budget Estimates of receipts & disbursements of Jails & Lock-ups & their Compilation	
	3. Certificates of Examination of Prisoners property -		& forwardal of same to the Offices to Comptroller & one to Govt	— Newly added.
	4 Budget Estimates of receipts & disbursements.		Submission to Govt of list of books & furniture of Jails & Lock-ups	Newly — do —
	5. Stationery Indents for forms & articles		Submission to Govt of Statements of Escapes & re captures of Jails & Lock-ups	Newly introduced
16	Record Keeping		From & To Registers	
17	Fair Copying		Daily Office Routine -	
18	Despatching		Issuing Circulars to Distt Magts for the following -	
19	Daily Office Routine &		1 Annual Returns & Report	
20	Correspondence -		2 Establishment Schedules	
21	Other Miscellaneous work on Special occasions such as Releases & granting of remissions etc.		3. Certificate of Examination of Prisoners property -	
22	From & To Registers		4 Budget Estimates of receipts & disbursements.	
			5 Stationery Indents for forms & articles	
			Record Keeping & Despatching	
			Fair Copying, Typing -	— Newly added -
			Correspondence & other Miscellaneous work such as granting of releases & Remissions on Special occasions &c -	

Office of

Bangalore 3rd April 1903
4

...ors.

J. W. Simonds
Lieut Col I M S
Inspector G...

Read: File no 2146 of 02 ~~03~~ 04 (9) !!

Correspondence ending with

letter No 323 dated the 3rd April

1903 from the Inspector General

of Prisons in Mysore submitting

proposals for the increase of his

office establishment.

SECTION P & J

FILE No. 2130 of 02 03 04

SERIAL No. 4

Order thereon. No J1718-15 & 1.5.03.

From the statement

of work submitted with the letter

read above, it is observed that

the work in the Inspector

General's office has ~~become~~ somewhat

~~heavy~~ increased; and ~~consequently~~ Govt

are ~~pleased~~ therefore pleased to sanction the

entertainment of an additional

clerk on Rs 30 per mensem.

It is ~~believed~~ presumed that the Asstt

jailor who has been thrown

out by the reduction in the Shimoga jail Establishment will be provided for in the Arrangement, ~~now sanctioned~~ ~~hired~~.

2. Government are not prepared to give the Inspector General an additional peon or to sanction any increase to his manager's pay.

~~30/4/03~~
2nd Cls & Demi Orders

17/30.4.03
for Secretary

To
The D. G. of Prisons in Mysore
w/ compt[illegible]

SN
30/4/03.

Typed
4
30.4.03